



Survey Services Order Form "Me and My World"

fax form to Survey Services Coordinator, 612-692-5553

Order Date: _____ Approximate survey date: _____

Ship surveys to (street address required for shipping surveys):

Contact Person: _____
 Title: _____
 Organization Name: _____
 Street Address: _____
 Mailing Address: _____
 City, State, Zip Code: _____
 Phone: () - - Fax () - -
 Email: _____

Payment Type

Purchase Order
 If you are using a purchase order, a copy of the purchase order must accompany your survey order. Your request cannot be processed without this information. If your organization does not use a purchase order system, a memo on your organization's letterhead acknowledging responsibility for the cost of the survey service will suffice. You will be invoiced for your surveys and report(s) upon receipt of your order. If you wish to be invoiced separately for your report(s), a second purchase order must be sent in addition to a purchase order for the surveys.

MasterCard Visa Card no. _____ Exp. Date _____
 AmEx Disc

Order for Me and My World

		Cost per packet (see * below)	
# of packets	X		=
Type of Report Required:			
Please choose one of the following three options:			
<input type="checkbox"/> Aggregate Report : Paper	X	\$700	=
<input type="checkbox"/> Aggregate Report : PDF	X	\$700	=
<input type="checkbox"/> Aggregate Report : Paper and PDF	X	\$850	=
If requesting sub-reports, please choose one of the following three options:			
<input type="checkbox"/> Sub-reports (see ** below): Paper	X	\$500	=
<input type="checkbox"/> Sub-reports (see ** below): PDF	X	\$500	=
<input type="checkbox"/> Sub-reports (see ** below): Paper and PDF	X	\$650	=
		Shipping	= \$25.00
		Total	=

Special Delivery Requirements

- Overnight Delivery An additional fee of \$10 plus the actual cost of shipping will be charged to you for special delivery. Contact a Survey Services Coordinator for the exact cost for these expedited orders.
- 2nd Day Delivery

COST PER PACKET: (purchased in packets of 25)
 4-199 packets (100-4,975 surveys) = \$60 per packet
 200-599 packets (5,000-14,975 surveys) = \$57.50 per packet
 600 or more packets (15,000 or more surveys) = \$55 per packet

** SUB REPORTS: Sub reports are the same format as the aggregate report, but are based on a sub-set of youth completing the survey. For example, an individual school within a district may choose to have their own students' data reported separately in a sub-report as well as being included in the aggregate report. If you plan to order sub-reports now or at a later date, please be sure to separate your surveys and label each batch clearly as to which group the surveys belong to. Separating them is necessary for us to provide sub-reports, but does not commit you to order sub-reports.
 Check here if you do not wish to receive news from Search Institute via e-mail (your e-mail is never shared with other organizations).